

# ■ Study Group Planner Template

## ■ Weekly Session Schedule

Day	Time	Location	Topic	Facilitator
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				

## ■■■ Group Roles Tracker

Role	Member	Contact Info
Note Taker		
Timekeeper		
Discussion Leader		
Resource Finder		

## ■ Study Goals Checklist

Goal	Completed?
Read Chapter 1	[ ]
Finish Practice Test	[ ]
Review Notes	[ ]
Teach a Concept to Group	[ ]

## ■ Progress Log

Date	What We Covered	Any Challenges	Next Steps

## ■ Notes & Action Items

Item	Assigned To	Deadline
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